

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
December 19, 2022 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on December 16, 2022.)

1. **Call to Order:** at 6:01 PM by Mayor Floyd Eason.

2. **Roll Call:**

In Attendance: Council Members Kyle Gandy, Jacque Mooney, Pam Finch, Michael Dean and Mayor Floyd Eason.

City Employees: Acting City Manager Mike Cantrell, City Clerk Melissa Jones, and City Attorney Beverly Palmer.

3. **Invocation:** Given by Pastor Vera Bradley and Ed Mockabee.

Pledge of Allegiance: Led by Mayor Floyd Eason.

4. **Public and Council Input**

A. Public: None

B. Council:

- Councilman Gandy: Wish everyone a happy holiday and Merry Christmas.
- Councilwoman Mooney: Thanks for debris pick-up on Sooner.
- Councilwoman Finch: Grand opening at Salad & Go was amazing.
 - Merry Christmas.
- Councilman Dean: Merry Christmas to all.
- Mayor Eason: All the decorations look great for holiday decorating contest. You make the city look festive.
 - Fire Department and Police Department did an amazing job this year. City Hall looked pretty good. Community Center had trees inside and out. It really set tone for the city.

5. **City Manager's Report:** None.

City Clerk's Report:

City Clerk Melissa Jones gave sales tax report.

- Since this time last year:
 - Net Sales down <\$-1,515.91> <-0.15%>
 - Use Tax Up <\$2,533.46> <1.97%>

- Tobacco tax down <\$-243.85> <-2.79%>
- Hotel/Motel tax up <\$450.76> <2.79%>

6. Presentation: Holiday Yard Decorating Contest

Discussion, consideration, possible action to approve/deny holding a presentation by the Beautification Committee on the 2022 Holiday Yard Decorating Contest.

MOTION: TO APPROVE HOLDING A PRESENTATION BY THE BEAUTIFICATION COMMITTEE ON THE 2022 HOLIDAY YARD DECORATING CONTEST.

MOVED BY: FINCH SECOND: DEAN
 AYES: FINCH, MOONEY, GANDY, DEAN AND MAYOR EASON
 NAYS: NONE

- Councilwoman Pam Finch:
 - Thank you to the ladies at the Beautification Committee.
 - Thank you to Cerrina.
- Mayor Eason and Councilmembers presented awards to winners of the contest.

7. Consent Docket

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Budget Amendment
 Approve budget amendment for FY 2022-2023, as shown in Exhibit A to the Council agenda.
- B. Minutes of Regular Meeting of Council
 Approve minutes of the regular meeting of Council of December 5, 2022.

MOTION: TO APPROVE A & B AS WRITTEN.

MOVED BY: GANDY SECOND: MOONEY
 AYES: FINCH, MOONEY, GANDY, DEAN AND MAYOR EASON
 NAYS: NONE

8. Nomination – Appointment to Planning Commission

Discussion, consideration, possible action to approve Mayor's nomination of Mike Streetman for Planning Commission Ward 2 position, said term not to exceed September 1, 2025.

MOTION: TO APPROVE MAYOR’S NOMINATION OF MIKE STREETMAN FOR PLANNING COMMISSION WARD 2 POSITION, SAID TERM NOT TO EXCEED SEPTEMBER 1, 2025.

MOVED BY: FINCH SECOND: DEAN
AYES: GANDY, FINCH, MOONEY, DEAN AND MAYOR EASON
NAYS: NONE

Mayor Eason swore in Mike Streetman.

9. Monthly Update from the Fire Chief

Discussion, consideration, possible action to approve receiving a monthly update from the Fire Chief.

MOTION: TO APPROVE RECEIVING A MONTHLY UPDATE FROM THE FIRE CHIEF.

MOVED BY: GANDY SECOND: FINCH
AYES: FINCH, GANDY, MOONEY, DEAN AND MAYOR EASON
NAYS: NONE

Chief Brandon Purcell gave monthly update:

- No turkey fryer fires or fires over Thanksgiving.
- 320 total calls for service.
- 229 calls were EMS and medical.
- 5 fires: 2 structure and 3 vehicle.
- \$8200 fire loss.
- Call volume up 6% from last year.
- Mutual aid received is 29 and provided 41.
- Average response time under 5 minutes.
- Preparing for cold coming in.
- EMS training for department about half done.
- Pafford response time priority one 5 minutes and 34 seconds.

10. Surplus Equipment – Fire Department

Discussion, consideration, possible action to declare/deny the 13 SCBA harnesses with regulators listed in Exhibit B to the Council agenda, and 29 SCBA masks as surplus to the City’s needs; authorize final disposition of items as approved by the Acting City Manager. These items have reached end of life.

MOTION: TO DECLARE THE 13 SCBA HARNESSES WITH REGULATORS LISTED IN EXHIBIT B TO THE COUNCIL AGENDA, AND 29 SCBA MASKS AS SURPLUS TO THE CITY’S NEEDS; AUTHORIZE FINAL DISPOSITION OF ITEMS AS APPROVED BY THE ACTING CITY MANAGER.

MOVED BY: FINCH SECOND: DEAN
AYES: GANDY, MOONEY, FINCH, DEAN AND MAYOR EASON
NAYS: NONE

11. 2022 Holiday Decorating Contest Winner Announcement

Discussion, consideration, possible action to approve/deny making an announcement of the 2022 Holiday Decorating Contest Winner and presentation of the Christmas Cup Trophy.

MOTION: TO APPROVE MAKING AN ANNOUNCEMENT OF THE 2022 HOLIDAY DECORATING CONTEST WINNER AND PRESENTATION OF THE CHRISTMAS CUP TROPHY.

MOVED BY: GANDY SECOND: MOONEY
AYES: GANDY, MOONEY, FINCH, DEAN AND MAYOR EASON
NAYS: NONE

Mayor Eason announced the Fire Department as the winner and presented them with the trophy.

12. Ordinance: Impoundment of Vehicles

Discussion, consideration, possible action to approve/deny Ordinance No. 1414, amending an ordinance in the code of the City of Del City, Oklahoma, Chapter 11, Article IV, Division 2. – impoundment of vehicles, section 11-182. – authorization of police department; adding to the title to include “for towing and citing vehicles”; establishing that unlawfully unattended vehicles, in certain circumstances, may be towed and issued citations; amending from three (3) days/seventy-two (72) hours to forty-eight (48) hours, to include time observed by officers, for abandoned and derelict vehicles; adding other circumstances when a vehicle may be towed and cited to include: when a person driving or in control of the vehicle is arrested and an officer is required by law to take a person before a proper magistrate without unnecessary delay; at the scene of accident if owner or driver is not in a position to take charge of the vehicle and direct or request its proper removal; when an officer has probable cause that the person operating the vehicle has not been granted driving privileges, or privileges are currently suspended, revoked, canceled, denied or disqualified; when an officer has probable cause that a vehicle is not insured as required by compulsory insurance law; when a vehicle is involved in a fatal motor vehicle collision and the vehicle is needed for evidentiary purposes; declaring repealer; providing severability; authorize mayor to endorse same; and direct staff accordingly. Further, to declare/deny an emergency.

MOTION: TO APPROVE ORDINANCE NO. 1414, AMENDING AN ORDINANCE IN THE CODE OF THE CITY OF DEL CITY, OKLAHOMA, CHAPTER 11, ARTICLE IV, DIVISION 2. – IMPOUNDMENT OF VEHICLES, SECTION 11-182. – AUTHORIZATION OF POLICE DEPARTMENT; ADDING TO THE TITLE TO

INCLUDE “FOR TOWING AND CITING VEHICLES”; ESTABLISHING THAT UNLAWFULLY UNATTENDED VEHICLES, IN CERTAIN CIRCUMSTANCES, MAY BE TOWED AND ISSUED CITATIONS; AMENDING FROM THREE (3) DAYS/SEVENTY-TWO (72) HOURS TO FORTY-EIGHT (48) HOURS, TO INCLUDE TIME OBSERVED BY OFFICERS, FOR ABANDONED AND DERELICT VEHICLES; ADDING OTHER CIRCUMSTANCES WHEN A VEHICLE MAY BE TOWED AND CITED TO INCLUDE: WHEN A PERSON DRIVING OR IN CONTROL OF THE VEHICLE IS ARRESTED AND AN OFFICER IS REQUIRED BY LAW TO TAKE A PERSON BEFORE A PROPER MAGISTRATE WITHOUT UNNECESSARY DELAY; AT THE SCENE OF ACCIDENT IF OWNER OR DRIVER IS NOT IN A POSITION TO TAKE CHARGE OF THE VEHICLE AND DIRECT OR REQUEST ITS PROPER REMOVAL; WHEN AN OFFICER HAS PROBABLE CAUSE THAT THE PERSON OPERATING THE VEHICLE HAS NOT BEEN GRANTED DRIVING PRIVILEGES, OR PRIVILEGES ARE CURRENTLY SUSPENDED, REVOKED, CANCELED, DENIED OR DISQUALIFIED; WHEN AN OFFICER HAS PROBABLE CAUSE THAT A VEHICLE IS NOT INSURED AS REQUIRED BY COMPULSORY INSURANCE LAW; WHEN A VEHICLE IS INVOLVED IN A FATAL MOTOR VEHICLE COLLISION AND THE VEHICLE IS NEEDED FOR EVIDENTIARY PURPOSES; DECLARING REPEALER; PROVIDING SEVERABILITY; AUTHORIZE MAYOR TO ENDORSE SAME; AND DIRECT STAFF ACCORDINGLY.

MOVED BY: GANDY SECOND: DEAN
AYES: GANDY, FINCH, MOONEY, DEAN AND MAYOR EASON
NAYS: NONE

MOTION: TO DECLARE AN EMERGENCY.

MOVED BY: GANDY SECOND: MOONEY
AYES: GANDY, FINCH, MOONEY, DEAN AND MAYOR EASON
NAYS: NONE

- Mayor Eason explained the intent of the ordinance, homing the focus of this group.
- Floyd Brown asked if insurance verification is not in hand, what are circumstances.
- City Attorney Beverly Palmer confirmed officer can pull insurance information in police car.

13. Ordinance to Amend City Code Relating to Park and Recreational Commission to Become the Park and Beautification Commission

Discussion, consideration, possible action to approve/deny Ordinance No. 1415, amending an ordinance in the code of the City of Del City, Oklahoma, Article II, Chapter 14, Park and Recreational Commission, changing the name of the commission to Park and Beautification Commission throughout the entire Article; commissioners are selected at large – no longer ward specific; they shall meet at least quarterly, keep minutes of their meetings and submit the minutes to the city clerk; they will no longer make recommendations to the operation of city parks, recreational facilities and programs, nor

recommend rules and regulations to City Council, as City staff will now handle those functions; members of the community may be allowed to volunteer on projects under the direction of the commission; declaring repealer; providing severability; authorize Mayor to endorse same; and direct staff accordingly. Further, to declare/deny an emergency.

MOTION: TO DISCUSS.

MOVED BY: DEAN SECOND: GANDY
AYES: GANDY, FINCH, MOONEY, DEAN AND MAYOR EASON
NAYS: NONE

- Mayor Eason explained that the ordinance is only defining and not excluding recommendations to the park.
- JD Hock explained reason for ordinance.
- Councilman Dean suggest leaving the committees as they are.
- Councilman Gandy says the ordinance wording sounds like it is excluding recommendations to the park, but knowingly not the intent.

MOTION: TO APPROVE ORDINANCE 1415 AS READ.

MOVED BY: FINCH SECOND: DEAN
AYES: GANDY, FINCH, MOONEY, DEAN AND MAYOR EASON
NAYS: NONE

MOTION: TO DECLARE AN EMERGENCY.

MOVED BY: FINCH SECOND: GANDY
AYES: GANDY, FINCH, MOONEY, DEAN AND MAYOR EASON
NAYS: NONE

14. Ward Map 2022 Adoption

Discussion, consideration, possible action to approve/deny readopting the 2012 Ward Map to serve as the 2022 Ward Map for City Council representation, as the 2012 Ward Map is still an accurate representation of the population of the city.

MOTION: TO READOPT THE 2012 WARD MAP TO SERVE AS THE 2022 WARD MAP.

MOVED BY: GANDY SECOND: MOONEY
AYES: GANDY, FINCH, MOONEY, DEAN AND MAYOR EASON
NAYS: NONE

15. Council Input: None

16. Adjournment

MOTION: TO ADJOURN AT 7:08 P.M.

MOVED BY: GANDY SECOND: DEAN

AYES: FINCH, MOONEY, GANDY, DEAN AND MAYOR EASON

NAYS: NONE

Approved this 3rd day of January 2023.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING

December 19, 2022 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on December 16, 2022.)

1. Call to order: at 7:08 PM. by Chairman Floyd Eason

2. Roll Call:

In Attendance: Trustee's Pam Finch, Kyle Gandy, Jacque Mooney, Michael Dean and Chairman Floyd Eason.

City Employees: Acting Trust Manager Mike Cantrell, City Clerk Melissa Jones, and City Attorney Beverly Palmer.

3. Public and Trustee Input:

A. Public: None.

B. Trustees: None.

4. Manager's Report: None.

5. Minutes

Discussion, consideration, possible action to approve minutes of the regular meeting of DCMSA of October 3, 2022.

MOTION: TO APPROVE THE MINUTES.

MOVED BY: GANDY

SECOND: DEAN

AYES: GANDY, DEAN, FINCH, MOONEY, AND CHAIRMAN EASON

NAYS: NONE

6. Termination of Water Tank Maintenance Contract – Howard Street

Discussion, consideration, possible action to approve/deny the termination of a multi-year contract with Utility Service Co., Inc., RFP No. 1512, that had been providing water tank maintenance for Howard Street which was established in December 2014; authorize Chair, Vice-Chair and Secretary to endorse, as required by the Maintenance Contract; direct staff accordingly.

MOTION: TO APPROVE AS WRITTEN, AUTHORIZE CHAIR, VICE-CHAIR AND

01-03-2023

SECRETARY TO ENDORSE AND DIRECT STAFF ACCORDINGLY.

MOVED BY: FINCH SECOND: GANDY
AYES: GANDY, DEAN, FINCH, MOONEY, AND CHAIRMAN EASON
NAYS: NONE

7. Land Purchase – 5200 Reno Avenue

Discussion, consideration, possible action to approve/deny the purchase of real property located at 5200 East Reno Avenue, Del City, OK 73115, for an amount not to exceed \$42,500. The property provides direct access to the DCMSA Water Tower on Reno Avenue.

MOTION: TO APPROVE THE PURCHASE OF REAL PROPERTY LOCATED AT 5200 EAST RENO AVENUE, DEL CITY, OKLAHOMA 73115, FOR AN AMOUNT NOT TO EXCEED \$42,500.

MOVED BY: GANDY SECOND: FINCH
AYES: GANDY, DEAN, FINCH, MOONEY, AND CHAIRMAN EASON
NAYS: NONE

- City Manager Mike Cantrell explained that North of the tower on Reno & Howard there is a small piece of property & easement road that goes back to water tower, owned by cell phone tower individuals, this land would be a storage for equipment used to maintain pump & tower.

8. Trust Input: None

9. Adjournment

MOTION: TO AJOURN AT 7:14 PM.

MOVED BY: GANDY SECOND: FINCH
AYES: GANDY, FINCH, MOONEY, DEAN AND CHAIRMAN EASON
NAYS: NONE

Approved this 3rd day of January 2023.

MINUTES
OKLAHOMA MUNICIPAL RETIREMENT FUND (OMRF)
REGULAR MEETING

December 19, 2022 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on December 16, 2022.)

1. Call to order: at 7:14 PM. by Chairman Floyd Eason

2. Roll Call:

In Attendance: Trustee's Pam Finch, Kyle Gandy, Jacque Mooney, Michael Dean and Chairman Floyd Eason.

City Employees: Acting Trust Manager Mike Cantrell, City Clerk Melissa Jones, and City Attorney Beverly Palmer.

3. Public and Trustee Input:

A. Public: None

B. Trustees: None

4. Minutes

Discussion, consideration, possible action to approve minutes of the regular meeting of DCEDA of May 16, 2022.

MOTION: TO APPROVE AS WRITTEN.

MOVED BY: FINCH SECOND: DEAN

AYES: GANDY, FINCH, MOONEY, DEAN AND CHAIRMAN EASON

NAYS: NONE

5. Retirement Application – Robin Herd

Discussion, consideration, possible action to approve City employee Robin Herd receiving a normal retirement from the Oklahoma Municipal Retirement Fund, per request from the employee. O.S. § 307(C)(11), as the public disclosure of the matters discussed would interfere with the development of products or services, and public disclosure would violate the confidentiality of the business(es).

MOTION: TO APPROVE CITY EMPLOYEE ROBIN HERD RECEIVING A NORMAL RETIREMENT FROM OKLAHOMA MUNICIPAL RETIREMENT FUND.

MOVED BY: DEAN SECOND: GANDY
AYES: GANDY, FINCH, MOONEY, DEAN AND CHAIRMAN EASON
NAYS: NONE

6. Retirement Application – Jennifer Williamson

Discussion, consideration, possible action to approve City employee Jennifer Williamson receiving a normal retirement from the Oklahoma Municipal Retirement Fund, per request from the employee.

MOTION: TO APPROVE CITY EMPLOYEE JENNIFER WILLIAMSON RECEIVING A NORMAL RETIREMENT FROM THE OKLAHOMA MUNICIPAL RETIREMENT FUND.

MOVED BY: FINCH SECOND: GANDY
AYES: GANDY, FINCH, MOONEY, DEAN AND CHAIRMAN EASON
NAYS: NONE

7. Trust Input: None

8. Adjournment

MOTION: TO ADJOURN AT 7:18 PM.

MOVED BY: FINCH SECOND: GANDY
AYES: GANDY, EASON, MOONEY, DEAN AND CHAIRWOMAN FINCH
NAYS: NONE

Approved this 3rd day of January 2023.